##

## Agenda Item Request

Community Corrections Partnership Executive Committee (CCPEC)

Note: This agenda item request is due at least six (6) weeks prior to CCPEC meeting.

Email requests to ProbationCommunityPrograms@acgov.org.

TO: Community Corrections Partnership Executive Committee (CCPEC)

 c/o Alameda County Probation Department

 Marcus Dawal, Interim Chief Probation Officer

 1111 Jackson Street, P.O. Box 2059

 Oakland, CA 94604-2059

FROM: **Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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This agenda item is being submitted for consideration by the Community Corrections Partnership Executive Committee (CCPEC) at their meeting on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_.

**Title/Subject/Description**: Click here to enter text.

**Background Information**: Click here to enter text.

**Fiscal Impact\*, if any**: Click here to enter text.

**Recommended action to be taken**: Click here to enter text.

*\*When requesting funding, please answer the questions in either Section 1 or 2 below. If requesting funding for a new program idea, answer the questions in Section 1. If requesting funding for a program with an existing AB 109-funded contract, answer the questions in section 2.*

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Section 1: Requesting Funding for a New Idea**

**Addressed in the Logic Model**

*A logic model from the Programs and Services Workgroup may be attached in lieu of answering the following questions:*

* What part of the AB 109 population do you propose to serve? (For example: unhoused individuals, clients disengaged from Probation services etc.)
* Which client needs are being addressed? (For example: housing, employment, substance abuse etc.)
* What are the objectives and benchmarks for success of the proposed program/activity?
* What are the resources and activities required by an organization to make the program successful? (For example: staffing, development of workshops etc.)
* How will Probation Officers inform clients about the program/activity?
* If referrals don’t come from Probation, how will clients be informed of the program/activity?

**Background Research**

* Is the initiative evidence-based or a promising new idea?
* If this is an evidence-based program, what does the research say about it?
* If there is existing research, was the research done on a population similar to the population the program anticipates serving?
* Is Probation funding any similar activities?
	+ If Probation is funding similar activities, what is unique about this program/activity, why is it necessary?
* Lived experience can often provide a layer of knowledge often not captured by traditional research methods. Please provide any anecdotal knowledge based upon lived experiences that contributes to or strengthens your proposed program/activity.

**Fiscal Impact**

* What is the total proposed budget for this program/activity?

**Section 2: Request to Renew or Extend an Existing Contract**

**Information About the Program**

* What part of the AB 109 population was served under the previous contract? (For example: unhoused individuals, clients disengaged from Probation Services, etc.)
* What client needs were addressed? (For example: housing, employment, substance abuse etc.)
* How many people did your organization serve under the contract?
	+ How many people was your organization expected to serve under the contract?
* Please provide a summary of the program.
* Please provide a list of the objectives achieved by the program/activity.
* Did your organization invest any resources to make the program/activity successful? (For example: staffing, development of workshops etc.)
* Did you do any outreach to the target population, outside of referrals by Probation? If so, what were the results of your outreach?
* Describe how successfully your organization achieved your contract milestones and the other contract deliverables?

**Background Research**

* Is the program/activity evidence based or a promising new idea?
* If the program/activity is an evidence-based program, what does the research say about it?
* If there is existing research, was the research done on a population similar to the population served?
	+ How do milestones/contract deliverables compare to the outcomes of similar work in other jurisdictions?
* Is Probation funding any similar activities?
* If Probation is funding similar activities, what is unique about this program/activity, why is it necessary?
* Lived experience can often provide a layer of knowledge often not captured by traditional research methods. Please provide any anecdotal knowledge based upon lived experiences that contributes to or strengthens your proposed program/activity.

**Program Data**

* How many people were referred to the program/activity by Probation?
	+ Why should the contract be extended/renewed rather than going out to bid?
* Please provide program milestones and other contract deliverable data.
	+ Has this contract been extended before? If so, how many times and why?

**Fiscal Impact**

* What is the total proposed budget for the requested program/activity?
* What was the total budget for the program/activity under the previous contract?
	+ If the proposed budget is higher than that of the previous contract, please justify the increase.
	+ If the proposed budget is lower than that of the previous contract, please explain.

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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